**Digital Scholarship Librarian**

The University of Oklahoma Libraries is seeking an enthusiastic individual to join our team as a Digital Scholarship Librarian. Working in the Bizzell Memorial Library, within the Digital Strategies and Innovation Division, this position reports to the Director of Digital Scholarship and Data Services. The successful candidate should have an awareness of digital scholarship and digital humanities in academic libraries and a collaborative approach to project delivery.

The Digital Scholarship Librarian will be part of a team responsible for supporting data-intensive digital research and scholarship services, including research data management and visualization, 3D scanning and printing, AR/VR offerings, and informatics.

This position will support faculty and student digital research projects with guidance from the Director of Digital Scholarship and Data Services, ranging from short and long-term consultations (e.g., helping to identify appropriate methods, tools, and training resources) to more intensive, hands-on assistance with technology solutions for digital scholarship. As a supporting role in the Libraries digital scholarship services, this position delivers library instruction, reference services, instructional guides and research aids within the scope of their domain. This role will participate in research technology assessments, answer patron questions, compile data, and represent the Libraries digital scholarship services to internal and external users.

**Position Responsibilities:**

**Digital Scholarship Support**

* Assist faculty, graduate students, and undergraduate students in digital research projects with guidance from the Director of Digital Scholarship and Data Services.
* Provide basic consultations and hands-on assistance with technology.
* Collaborate with colleagues to provide support for digital scholarship projects and services.

**Teaching and Learning Support**

* Support the integration of digital scholarship into course curricula.
* Provide training on research tools and workflows at a basic level.
* Develop presentations on foundational trends in digital scholarship methods and tools.

**Analytics and Insights**

* Assist colleagues and partners with metrics reporting and visualization of analysis of service use and impact.

**Campus Contributions and Professional Activity**

* Maintains up-to-date professional knowledge and contacts in areas related to primary job assignments.
* Participates in library and university committees.
* Serves and participates in professional activities at the local, state, regional, national, and international levels as appropriate to position and experience.
* Publishes and presents work-related topics and research.

**Qualifications:**

**Education:** Bachelor's degree.

**Skills:**

* Ability to work with diverse groups of people in a respectful, equitable and inclusive way.
* Excellent oral and written communication skills, including the ability to effectively communicate with end-users at varying technological skill levels.
* Current technology skills including Microsoft Office products (Word, Outlook, Excel, PowerPoint).
* Ability to work independently and collaboratively.
* Excellent organizational and time management skills.
* Experience building and sustaining effective interpersonal relationships and working collaboratively in a fast-paced environment.
* Ability and desire to perform a number of different types of tasks through a given work day, ranging from handling of urgent requests to working on long term projects.
* Critical thinking skills, including an aptitude to research, collect, and analyze data and prepare reports or responses to inquiries.

**Preferred Qualifications:**

* Familiarity with research methodologies.
* Proficiency in both PC and Mac environments.
* Basic experience with data analysis and visualization methods.
* Exposure to digital curation tools.

**Applications**

All applications must include a cover letter, resume and list of three professional references. Hiring will be contingent upon submission of academic transcripts. Interested individuals may review the full position description at [libraries.ou.edu/jobs](https://libraries.ou.edu/content/jobs-ou-libraries). To apply for this position, go to <https://jobs.ou.edu> and search for [job number 241038](https://ou.taleo.net/careersection/2/jobdetail.ftl?job=241038&tz=GMT-05%3A00&tzname=America%2FChicago). Best consideration date for this position is 5/31/24.

**About University Libraries**

University Libraries seeks to create an atmosphere in which diverse thought and experiences are valued and that promises opportunities to succeed and thrive. Named an “Education Futurist” and recipient of a Campus Technology Innovators Award, the University of Oklahoma Libraries’ award-winning facilities and resources create opportunities for faculty and students to excel. We invest in our organization by recruiting individuals committed to superior user experience and by actively strengthening and expanding our skills and capabilities.

The University of Oklahoma Libraries’ team consists of 16 library faculty, 51 professional staff, and 35 classified staff, as well as graduate and undergraduate assistants. Facilities include the Bizzell Memorial Library located in the heart of campus, Monnet Hall, hosting the Western History Collections, and three branch libraries: Architecture Library, Youngblood Energy Library, and Fine Arts Library. Affiliated OU libraries, not within the administrative oversight of University Libraries, include: the Donald E. Pray Law Library on the Norman campus, Robert M. Bird Health Sciences Library on the Oklahoma City campus, and the Schusterman Library on the Tulsa campus.

The University of Oklahoma Libraries is the largest academic research library in the state of Oklahoma containing more than 5.4 million volumes (including 1.8 million eBooks), 3.6 million microform materials, over 300 databases, and 170,000 serials. Outstanding special collections include the History of Science Collections, with 100,000 volumes; the Western History Collections, with over 12,000 linear feet of manuscripts, 2 million photographs, 80,000 volumes, 2,700 sound recordings, 5,000 cartographic resources, and 580 works of art; the Harry W. Bass Business History Collections, with over 23,000 volumes; the John and Mary Nichols Rare Books and Special Collections, with over 12,000 volumes; and the Chinese Literature Translation Archive, which houses nearly 10,000 volumes and thousands of documents relating to translators of modern Chinese literature in the West.

University Libraries is a member of the Association of Research Libraries, Center for Research Libraries, Coalition for Networked Information, Greater Western Libraries Alliance, Scholarly Publishing and Academic Resources, Council on Library and Information Resources, Digital Public Library of America, HathiTrust, Western Storage Trust, Open Textbook Network, Library Publishing Coalition.

**About the University**

[The University of Oklahoma](https://www.ou.edu/) serves the educational, cultural, economic, and healthcare needs of the state, region, and nation from three campuses: Norman, Health Sciences Center in Oklahoma City, and Tulsa Schusterman Center. The university is home to over 31,000 students, more than 3,500 faculty and 8,000 staff across all three campuses and is supported by a $2 billion budget and an endowment of $1.52 billion. In 2014, OU became the first public institution ever to rank #1 nationally in the recruitment of National Merit Scholars. The 277-acre Research Campus in Norman was named the No. 1 research campus in the nation by the Association of Research Parks in 2013.

The central campus and administrative offices of the University of Oklahoma are located in Norman, a city of more than 120,000 residents. Norman is often cited in “best places to live” rankings and is a culturally rich and vibrant community with outstanding schools, amenities, and a low cost of living. See [visitnorman](https://www.visitnorman.com/).com for more information about Norman. The state capital, Oklahoma City, is located 20 miles to the north. With over 1.35 million residents and a unique central plains heritage, the Oklahoma City metro is home to a diverse and lively array of arts, culture, dining, sports, and entertainment. For more information about Oklahoma City, see [visitokc.com](https://www.visitokc.com/things-to-do/?utm_source=google&utm_medium=cpc&utm_campaign=Things%20to%20Do%20-%20Local%20-%20SV&utm_term=oklahoma%20city%20activities&gclid=CjwKCAiA0KmPBhBqEiwAJqKK433gL04bF2x1-iB7iPgGTYWP7nJXVArA4jvyQR_tFUWp3K9-4usg6BoC8z8QAvD_BwE)

**Why You Belong at the University of Oklahoma:**The University of Oklahoma fosters an inclusive culture of respect and civility, belonging, and access, which are essential to our collective pursuit of excellence and our determination to change lives. The unique talents, perspectives, and experiences of our community enrich the learning, and working environment at OU, inspiring us to harness our innovation, creativity, and collaboration for the advancement of people everywhere.

**Equal Employment Opportunity Statement**

The University of Oklahoma, in compliance with all applicable federal and state laws and regulations, does not discriminate based on race, color, national origin, sex, sexual orientation, genetic information, gender identity, gender expression, age, religion, disability, political beliefs, or status as a veteran in any of its policies, practices, or procedures. This includes, but is not limited to, admissions, employment, financial aid, housing, services in educational programs or activities, and health care services that the University operates or provides.